

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday October 1, 2025

6:30pm **Work Study Session**

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Araj, Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Rauch

Minutes:

1. Work Study Meeting Minutes dated September 17, 2025
2. Regular City Council Meeting Minutes dated September 17, 2025
3. Public Hearing Meeting Minutes dated September 17, 2025

Motion to move into closed session – Contract Extension with Southgate Command Officers Association

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

1. Public Hearing - Demolition of 15361 Flanders
2. Public Hearing - Tax Increment Finance Authority Document #10

Communications "A"

- | | |
|--|---------|
| 1. Memo from Administrator; Re: Contract Extension with Southgate Command Officers Association | Page 7 |
| 2. Memo from Administrator; Re: Demolition of 15361 Flanders | Page 8 |
| 3. Letter from Mayor; Re: Appointment to BZA | Page 14 |
| 4. Letter from Mayor; Re: Authorize payment for Police Academy Tuition | Page 15 |
| 5. Memo from Administrator Re: Municipal Complex Electrical Hub Upgrades (Waiver of Bid) | Page 21 |
| 6. Letter from Mayor; Re: Approve purchase of Grappler Police Bumper Kits (Waiver of Bid) | Page 26 |

Communications "B" – (Receive and File):

Ordinances:

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1530 \$17,483,263.91

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

September 17, 2025

An Informal Meeting of the Council of the City of Southgate was held on September 17, 2025 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Engineer John Hennessey, Police Chief Mark Mydlarz, Building Director Tim Leach

Mayor Kuspa read a proclamation for Constitution Week 2025.

Discussed the following agenda items:

- Award Bid for City Hall Landscape Materials and Installation
- Scheduled Hearing for Demolition of Property at 15631 Flanders
- Scheduled Hearing for Demolition of Property at 13567 Edison
- Scheduled Hearing for Demolition of Property at 13581 Edison
- Authorize the Demolition of Property at 15361 Flanders
- Approve Appointment to Board of Zoning Appeals
- Approve FY 2025-26 Budget Amendment No. 2026.01
- Approve Contract Extension for Tree Trimming Services
- Approve Purchase of Election Electronic Poll Book Laptops (Waiver of Bid)
- Approve Purchase of Library Carpet Replacement (Waiver of Bid)
- Approve Electrical Work – Southgate Tower Park Pavilion (Waiver of Bid)
- Approve the Bid for the Southgate Miracle Park – Phase One (Waiver of Bid)
- Approve the Library Policy and Procedure 2025 Update
- Receive and File the Appointment to Water Board

This meeting ended at 6:48 p.m.

City of Southgate

Regular City Council Meeting

September 17, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, September 17, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Engineer John Hennessey, Police Chief Mark Mydlarz, Building Director Tim Leach

Moved by Ayres-Reiss, supported by Graziani, RESOLVED THAT the Southgate City Council remove Scheduled Hearings #2 & #3 and Communications A #1 from the agenda. Motion carried unanimously

Minutes:

Moved by George, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated September 3, 2025 be approved as presented. Motion carried unanimously.

Moved by Ayres-Reiss, supported by Rauch, RESOLVED, that the minutes of the Regular City Council Meeting dated September 3, 2025 be approved as presented. Motion carried unanimously.

Consideration of Bids:

1. Memo from Administrator; Re: City Hall Landscape Materials and Installation moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council award bid for City Hall Landscape Materials and Installation (including two years of maintenance on all plant materials) to Dan K's Inc of Grosse Ile, MI in the amount of \$16,280.00. Motion carried unanimously.

Scheduled Hearings:

1. For the Demolition of Property at 15631 Flanders moved by Rauch, supported by Ayres-Reiss, RESOLVED that the Southgate City Council hereby enters into a public hearing at 7:02 p.m. in order to entertain comments from interested individuals regarding the Demolition of Property at 15631 Flanders. Motion carried unanimously.

Moved by Rauch, supported by Gawlik, RESOLVED that the Southgate City Council adjourn the public hearing at 7:03 p.m. to reconvene on October 1, 2025 at 7:00 p.m.

Motion carried unanimously.

Communications "A":

1. Letter from Mayor; Re: Appointment to Board of Zoning Appeals moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council appoint Ray Grupczynski to the Board of Zoning Appeals for a term expiring December 2025. Motion carried unanimously.

Regular City Council Meeting September 17, 2025

2. Letter from ACA/Fin. Dir.: Re: FY 2025-26 Budget Amendment No. 2026.01 moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council approve proposed Budget Amendment No. 2026-01 as detailed on the report. Motion carried unanimously.
3. Letter from Mayor; Re: Contract Extension for Tree Trimming Services moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council approve the contract extension for tree trimming services with Limb Walkers Tree & Snow LLC through June 30, 2027, at the rate schedule approved on May 18, 2022. Motion carried unanimously.
4. Letter from Mayor Re: Approve Election Electronic Poll Book Laptops-Waiver of Bid moved by Araj, supported by Gawlik, RESOLVED THAT the Southgate City Council waive the city bid process and approve the purchase of six (6) election electronic poll book laptops from CDW-G in the amount of \$4,252.86, under the State of Michigan MiDeal extended purchasing program. Motion carried unanimously.
5. Letter from Mayor Re: Approve Library Carpet Replacement-Waiver of Bid moved by Rauch, supported by Araj, RESOLVED THAT the Southgate City Council waive the city bid process and approve the quote from Jabro Carpet One for the carpet replacement in the Karen E. George conference room in the amount of \$16,006.35. Motion carried unanimously.
6. Letter from Mayor Re: Electrical Work – Southgate Tower Park Pavilion-Waiver of Bid moved by Gawlik, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the city bid process and approve the quote from Riney Electric in the amount not to exceed \$67,000.00 for the electrical work associated with the Southgate Tower Park Pavilion project, with funds to be provided from the Wayne County ARPA grant. Motion carried unanimously.
7. Letter from Mayor Re: Southgate Miracle Park –Phase One-Waiver of Bid moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council waive the city bid process and award the bid for the Southgate Miracle Park – Phase One Project to Premier Group Associates, LLC in the amount of \$784,419.50, plus contingency in the amount of \$41,281.50, for a total amount of \$825,701.00, with funding of \$416,000.00 provided by a Wayne County CDBG grant and \$410,000.00 provided from the Recreation Millage Fund. Motion carried unanimously.
8. Memo from Administrator; Re: Library Policy and Procedure 2025 Update moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council approve the Southgate Veterans Memorial Library Policy and Procedure Manual Revisions approved by the Library Commission on September 10, 2025. Motion carried unanimously.

Communications “B” – (Receive and File):

1. Letter from Mayor; RE: Appointment to Water Board moved by Rauch, supported by Ayres-Reiss, RESOLVED, that the Southgate City Council receive and file the Letter from Mayor; Re: Appointment of Ben Patton to the Water Board for a term expiring April 2026. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1529 for \$1,807,284.93. Motion carried unanimously.

Adjournment:

Regular City Council Meeting September 17, 2025

Moved by George, supported by Ayres-Reiss, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:19 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

September 17, 2025

REGARDING: Demolition of Property located at 15361 Flanders

A Public Hearing of the Council of the City of Southgate was held on Wednesday, September 17, 2025 and was called to order at 7:02 P.M. by Council President Zoey Kuspa.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Engineer John Hennessey, Police Chief Mark Mydlarz, Building Director Tim Leach

The purpose of this public hearing, duly advertised, is to entertain views and comments from interested individuals regarding the Dangerous Buildings Board's Recommendation to Demolish the Property located at 15631 Flanders.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that Council open the public hearing.

Moved by Rauch, supported by Gawlik, RESOLVED that the Southgate City Council adjourn the public hearing at 7:03 p.m. to reconvene on October 1, 2025 at 7:00 p.m.

Motion carried unanimously.

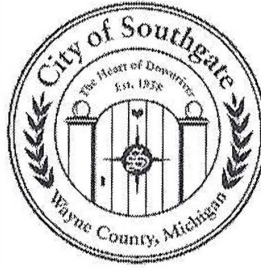
Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator 

Date: September 26, 2025

Re: Contract Extension with Union: Southgate Command Officers Association

As previously discussed at this evening's Executive Session, the Administration has presented the City Council with a two year extension to the Collective Bargaining Agreement with the Southgate Command Officers Association (Command Union). The Administration believes that the adoption of this agreement is in the best interest of the City and we respectfully request authorization for the Mayor, City Clerk, and City Administrator to sign on behalf of the City.

Proposed Motion: *To approve the proposed two-year Collective Bargaining Agreement with the Southgate Command Officers Association and to authorize the Mayor, City Clerk, and City Administrator to sign on behalf of the City.*

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: September 24, 2025

Re: Demolition of 15361 Flanders

On August 6, 2025, the Dangerous Buildings Board met to discuss the house located at 15361 Flanders, and recommended that the property be demolished in 90 days (see minutes attached). The Administration recommends City Council affirm the Dangerous Buildings Board's recommendation, and to authorize the Administration to have the house demolished if the property owner does not have the house demolished within 90 days from August 6, 2025. Any charges for demolition incurred by the City will be billed to the property owner and if not paid the charges will be placed as a lien on the property.

If you have any questions please contact me.

Proposed Motion: To affirm the recommendation of the Dangerous Buildings Board and to authorize the Administration to demolish the house located at 15361 Flanders, at the owners expense, if it is not demolished within 90 days from August 6, 2025.

DANGEROUS BUILDING BOARD

MINUTES

14789 Reeck Rd, 15361 Flanders, 13581 Edison, 13567 Edison

August 6, 2025

Roll Call: Ray Howard, Mike Yoos, Tim Leach Building Inspections Director, Ed Zelenak City Attorney. Robert Hines excused

Present: Ray Howard, Mike Yoos, Tim Leach Building Inspections Director, Ed Zelenak City Attorney, Dan Marsh, Priscilla Ayres-Reis and Michelle Kell and residents from 15361 Flanders, 13581 Edison, 13567 Edison.

The meeting was called to order at 3:02pm with the Dangerous Building Board considering the several residential properties listed above.

14789 Reeck Rd: Permit has been obtained and work has been started.

15361 Flanders: Resident stated they were going to rehab the house but the cost would be too much. Discussion took place that if the city has it Demo'd the owner would be responsible for the cost and if not paid it would be a lien on the property. Motion by Howard, supported by Yoos recommended 90 days to demo.

13581 Edison: In the process of finding a contractor to demo garage and foundation. Motion by Yoos, supported by Howard recommending 90 days to demo.

13567 Edison: In the process of getting Asbestos report so contractor could pull the required permits. Motion by Howard, supported by Yoos recommending 90 days to demo.

Howard motion to adjourn meeting, support by Yoos

Meeting adjourned @ 3:52pm

Respectfully submitted

Michelle Kell



City of Southgate

DEPARTMENT OF BUILDING AND SAFETY ENGINEERING

14400 DIX-TOLEDO ROAD, SOUTHGATE, MICHIGAN 48195

PHONE: (734) 258-3030

FAX: (734) 281-6670

www.southgatemi.org

12/21/2022

EQUITY TRUST COMPANY/ALLEVATO, RUSSELL
1 EQUITY WAY
WESTLAKE, OH 44145

Re: Initial home sale inspection for 15361 FLANDERS

Dear EQUITY TRUST COMPANY/ALLEVATO, RUSSELL:

Under the provisions of the codes of ordinances of the City of Southgate and any applicable state statute, the following deficiencies and/or violations were observed for the inspection completed. Work that requires a permits is indicated.

*****HIGHLY RECOMMEND GETTING A STRUCTUAL EVALUATION ON HOUSE*****

AREA: ROOF/SOFFIT

Uncorrected INSPECTORS COMMENT: REPAIR/REPLACE DAMAGED ROOF AND SOFFIT AT THE ELECTRICAL METER.

AREA: SIDING

Uncorrected INSPECTORS COMMENTS: REPAIR/REPLACE ALL LOOSE SIDING ON THE HOUSE AND ON RIGHT SIDE OF GARAGE.

AREA: GUTTERS/DOWNSPOUTS

Uncorrected INSPECTORS COMMENTS: INSTALL ALL DOWNSPOUT EXTENSIONS, SECURE THE GUTTER AT REAR OF HOUSE, SECURE GUTTERS NEAR THE ELECTRICAL METER, REPAIR DAMAGED GUTTERS ON FRONT OF HOUSE AND REPLACE ROTTED WOOD.
REPAIR THE REAR SOFFIT.

AREA: FLASHING ON HOME

Uncorrected INSPECTORS COMMENTS: REPAIR/REPLACE ALL MISSING FLASHING ON THE HOUSE BY THE GAS METER.

AREA: DOORS TO THE BASEMENT

Uncorrected INSPECTORS COMMENTS: REPAIR/REPLACE BILCO DOORS LEADING TO BASEMENT.

AREA: FRONT PORCH

Uncorrected INSPECTORS COMMENTS: REPAIR/REPLACE FRONT PORCH, UNSAFE.

AREA: WOOD

Uncorrected INSPECTORS COMMENTS: REPLACE ALL ROTTED WOOD ON HOUSE AND GARAGE.

AREA: CONCRETE DRIVEWAY/PATIO

Uncorrected INSPECTORS COMMENTS: REPLACE CONCRETE PAD/PATIO IN THE BACK OF HOME.

AREA: GAS METER

Uncorrected INSPECTORS COMMENTS: SECURE THE GAS METER TO THE HOUSE

AREA: SHED - PERMIT

Uncorrected INSPECTORS COMMENTS: A PERMIT FOR THE SHED IS REQUIRED, CONTACT THE BUILDING DEPARTMENT AT 734-258-3010 OR REMOVE. IF PERMITTED SHED ROOF AND ALL ROTTED WOOD NEEDS REPAIRED/REPLACED.

All safety hazards and code violations must be correct and necessary permits pulled, inspected and approved by the city before the certificate of compliance will be issued

****OCCUPANCY OF HOME IS PROHIBITED UNTIL CERTIFICATE OF COMPLIANCE IS ISSUED****

All violations must be corrected and re-inspected prior to the issuance of the Certificate of compliance. A final inspection must be scheduled within ninety days of initial inspection. Please call 734-258-3010 ext. 3100 if you have any questions.

Sincerely,

City of Southgate
Home Sale Inspections

Dan Marsh

From: Randy Coleman
Sent: Friday, November 22, 2024 7:50 AM
To: Adrienne R dde
Cc: Timothy Leach; Debora Mannino; Michelle Kell; Kraig Brown
Subject: 15361 Flanders

On November 21, during a court hearing with Chandelaria Chavez regarding the property at 15361 Flanders. Numerous citations have been issued regarding the property, Property Maintenance, Rodents, Home Sales (non compliance). At time the owner has advised that the home will be torn down, as the cost to repair is to high. They have been informed on the procedures and to reach out to the Building Department. They have a return date of December 19, at which time this demolition must be scheduled.



RANDY COLEMAN
Code Enforcement Officer
City of Southgate
14710 Reaume Parkway
Southgate, MI 48195
(734) 258-3036



City of Southgate

DEPARTMENT OF BUILDING AND SAFETY ENGINEERING
14400 DIX-TOLEDO ROAD, SOUTHGATE MICHIGAN 48195
PHONE: (734) 258-3027
FAX: (734) 281-6670
www.southgatemi.org

June 18, 2025

Candelaria Chavez
15361 Flanders
Southgate, MI 48195

To whom it may concern:

It has come to the attention of the Building Department that the structure @ **15361 Flanders** is determined to be Dangerous.

Building defined in City Ordinance 1460.01. Per ordinance no person shall keep or maintain any building, structure, or dwelling or part thereof, which is determined to be a dangerous building, as defined in Section 1460.01.

This notice is being issued as required by 1460.03. A hearing is scheduled for **July 9, 2025 @ 3:00pm** in the caucus room of City Hall. At which time the owner shall have the opportunity to show cause why the building or structure should not be ordered to be demolished or otherwise made safe.

Sincerely,

Timothy L. Leach
Building Inspections Director

TLL/mg

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

September 25, 2025

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointment to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

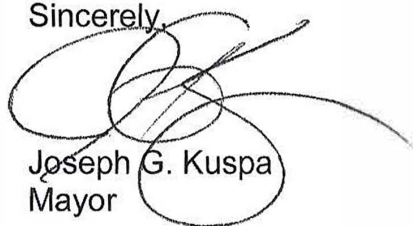
Board of Zoning Appeals – for a term expiring December 2027

Alan Victory 12693 Agnes

This appointment fills the vacancy created by the resignation of Thomas Coombs.

Your concurrence on this appointment is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

September 26, 2025

To the Honorable
City Council
Southgate, Michigan 48195

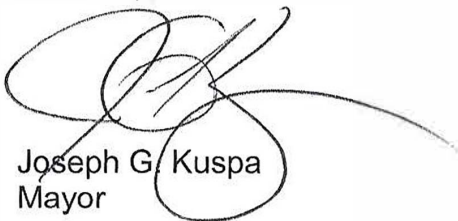
Re: Recommendation to Authorize Payment for Police Academy Tuition

Ladies and Gentlemen:

I have reviewed the above and concur with the Public Safety Director's recommendation to authorize payment to Schoolcraft College for police academy tuition in the amount of \$13,776.93. The remaining amount of the grant that was previously accepted from Michigan State Police on October 10, 2023 will reimburse the City for tuition, salaries and other operating costs while the police applicants attend the academy.

Your concurrence on this matter would be greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: September 26, 2025

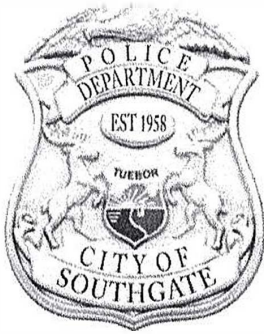
RE: Recommendation to Authorize Payment of Police Academy Tuition

I have reviewed the above with the Director of Public Safety and concur with his recommendation to authorize payment to Schoolcraft College for police academy tuition in the amount of \$13,776.93 for applicants Austin Mexico and Jacob Chapman. The City of Southgate previously accepted a grant from the Michigan State Police at the October 10, 2023 city council meeting for reimbursement of police academy tuition, as well as wages paid for the applicant to attend the academy. Reimbursement from the State of Michigan has been approved and received for this tuition payment.

Funds are available in the General Fund for this expenditure.

Proposed Motion

Authorize payment to Schoolcraft College for police academy tuition, for police applicants Austin Mexico and Jacob Chapman, in the total amount of \$13,776.93, in accordance with the 2022 Michigan Public Safety Academy Assistance Grant Program.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Joseph G. Kuspa

From: Joseph Marsh, Director of Public Safety

Re: **Request for Payment of Invoice for Schoolcraft College**

Date: September 17th, 2025

Dear Mayor,

The Police Department is participating in the PA 166 of 2022 Michigan Public Safety Academy Assistance Grant Program through the State of Michigan. This grant program is designed to help police departments recruit and retain police officers by sponsoring applicants through a local police academy. A police department in the State of Michigan that sponsors a police applicant through the academy under this grant program is eligible to receive up to \$24,000 per recruit for academy costs and for salaries while attending an academy.

This fall, we were able to identify two police applicant's Austin Mexico and Jacob Chapman whom we sponsored into the July/2025 police academy at Schoolcraft College. After successfully completing the police department hiring process Cadet's Mexico and Chapman were enrolled in the July/2025 police academy session. Once enrolled, we completed and submitted the necessary Police Academy Grant Program paperwork and submitted to the Michigan State Police.

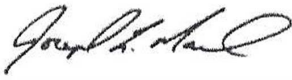
Cadet's Mexico and Chapman will be completing their police academy training on November 13th, 2025. Schoolcraft College sent us an invoice for the academy training costs for Cadet's Mexico and Chapman. The individual academy invoice amount for Cadet Chapman is \$6,962.93. The invoice for Cadet Mexico is \$6,814.00. Total for both Cadet's academy cost is \$13,776.93. Further, we have received notification from the Michigan State Police that our request for grant funding has been approved for Cadet's Mexico and Hesbun and we received \$20,000 for each recruit's police academy training.

We will be required to submit payment for the invoice to Schoolcraft College which is located at 18600 Haggerty Road, Livonia, Michigan 48152, in the amount of \$13,776.93.

I am requesting approval to make payment to Schoolcraft College in full for the cost of the police academy training for Cadet's Mexico and Chapman. With your concurrence, I

respectfully request this item be placed on the City Council's agenda for the meeting scheduled on October 1st, 2025 for purposes of payment approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph L. Marsh". The signature is fluid and cursive, with a large initial "J" and a stylized "M".

Joseph L. Marsh

Director of Public Safety

cc: Finance Director, City Administrator, Chief Mydlarz, COA Pres. Klonowski, POLC Union Pres. Merony, Public Safety Commission (7), file

Schoolcraft College
18600 HAGGERTY ROAD
Livonia, MI 48152

Sponsor: 0925164
Sponsorship: 4909
AR Type: 3317
Start & End: 08/25/25 to 12/14/25
Term: 2025/04

Page: 1
Contract: 2025/04 PACAD
Bill No: 0000005157
Amount Due: 13,776.93

Bill to: SOUTHGATE PD (PACAD)
14710 Reaume Pkwy
Southgate, MI 48195

Printed: 09/17/2025

Detail by Student

Student: 0968679 Chapman, Jacob
SSN: ###-##-7988 Ref No:

Student Total: 6,962.93

Section	Section Title	Credits	Term	Start	End	Status
CJ-287-04	Police Academy	21.00	2025/04	07/21/25	11/13/25	New

Charge Description	Net Charges
BKMT Bkfst Main Third Party	148.93
FBLM Learning Manage Fee	12.00
FIEF Instructional Equipment Fee	231.00
FINF Infrastructure Fee	189.00
FLAB Laboratory Fee	1,393.00
FREG Registration Fee	44.00
FSVC Service Fee	189.00
FXCF Excess Contact Hour Fee	556.00
TN Non-Resident Tuition	4,200.00
Student Total	6,962.93

Detail by Student

Student: 0965806 Mexico, Austin Student Total: 6,814.00
 SSN: ###-##-1932 Ref No:

Section	Section Title	Credits	Term	Start	End	Status
CJ-287-04	Police Academy	21.00	2025/04	07/21/25	11/13/25	New

Charge Description	Net Charges
FBLM Learning Manage Fee	12.00
FIEF Instructional Equipment Fee	231.00
FINF Infrastructure Fee	189.00
FLAB Laboratory Fee	1,393.00
FREG Registration Fee	44.00
FSVC Service Fee	189.00
FXCF Excess Contact Hour Fee	556.00
TN Non-Resident Tuition	4,200.00
Student Total	6,814.00

Payment Due 13,776.93

Please include sponsor and ship number with payment.

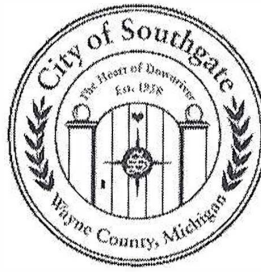
Questions? Call Student Accounts at 734-462-4586 or
 email studentaccounts@schoolcraft.edu

Payments can be made free of charge by calling out Cashier's office at
 734-462-4449.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

City of Southgate

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: September 26, 2025

Re: Municipal Complex Electrical Hub Upgrades Proposal **(Waiver of Bid)**

The electrical service for the City's Municipal Complex is tied to a hub behind the Library. The electrical hub consists of a series of cabinets that house switchgear, which feeds power to every building in the Municipal Complex. This current system is approximately 50 years old. While the City has not experience a system failure, repairs conducted over the last year demonstrate the fragility of the current equipment. Many replacement parts for the City's electrical equipment are no longer available. New electrical components have long lead times so it is not practical to wait until a failure occurs before a replacement process is put in place. Therefore, the Administration is recommending a complete replacement.

Riney Electric is the City Council's approved electrical contractor and they have, at the Administration's request, provided the attached quote for full replacement. The cost of the project is \$276,000.00, plus a 15% contingency in the amount of \$41,400.00, for a total of \$317,400.00.

- Funds are available in the General Fund fund balance for this project.

If you have any questions please contact me.

Proposed Motion: *Waive the City bid process and approve the proposal from the City's approved electrical contractor, Riney Electric (Wyandotte, MI) for the electrical hub upgrades at the municipal complex in the amount of \$276,000.00, plus a 15% contingency in the amount of \$41,400.00, for a total of \$317,400.00 utilizing General Fund fund balance reserves.*

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: September 26, 2025

RE: Approve Proposal for Municipal Complex Electrical Hub Upgrades (**Waiver of Bid**)

I have reviewed the above with the DPS Director and concur with his recommendation to waive the city bid process and approve the proposal from Riney Electric (Wyandotte MI) for electrical hub upgrades at the municipal complex in the amount of \$276,000.00, plus 15% contingency in the amount of \$41,400.00, for a total amount of \$317,400.00. Riney Electric is the city-approved contractor for electric services.

Funds are available in the General Fund fund balance for this project.

Proposed Motion:

Waive the city bid process and approve the proposal from Riney Electric (Wyandotte MI) for electrical hub upgrades at the municipal complex in the amount of \$276,000.00, plus 15% contingency in the amount of \$41,400.00, for a total amount of \$317,400.00, utilizing General Fund fund balance reserves.



DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court· Southgate, Michigan 48195
Ph: (734) 258-3079· Fax: (734) 246-1333

Memorandum

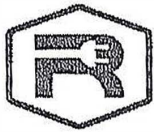
To: The Honorable Mayor and Members of City Council
From: Kevin Anderson, DPS Director
Date: September 18, 2025
Re: Request for Waiver of Bid

The Department of Public Services is requesting a bid waiver in the amount of \$276,000.00, to totally overhaul the electrical hub for the city complex (located directly behind the library). The system has been failing over the last few years and the entire system needs to be upgraded. Riney Electric is our current electrical contractor and has been for the last several years. They have been involved in all planning stages for this project with DTE and UIS.

I recommend the City waive the bid process and approve Riney Electric to overhaul the electrical hub for the city complex. I respectfully request this item be placed on the City Council agenda for the next meeting, for purposes of bid waiver and purchase approval.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Enclosure



RINEY
E L E C T R I C

Estimate

Riney Electric
1459 Fort St.
Wyandotte, MI 48192
Phone 734-281-6311

Estimate No.

2309

Date

09/15/25

Name/Address

City of Southgate
14719 Schafer Court
Southgate, MI 48195

Project

City of Southgate

Item	Description	Total
Estimate	Riney Electric will Subcontract Utilities Instrumentation Services to Provide, Install and Test the Following Equipment and Cabling at the City of Southgate Library... (1) 15KV 5-Section Primary Switchgear Cabinet Lineup (1) 15KV 3-#500MCM Primary Power Cable (w/ termination hardware installed) Scope of Work to be Performed: 15KV 5-Section Primary Switchgear Cabinet Lineup Assembly Replacement * Estimated Lead-Time: 18-22 wks ARO. UIS to provide, install, and test a new 5-section 15KV Primary Switchgear Cabinet Lineup Assembly to replace the existing switchgear lineup currently in-use. UIS shall coordinate this work with DTE. UIS shall dispose of the existing 15KV 5-section primary switchgear cabinet assembly as part of this proposal. Notes: All DTE costs for the temporary power outage are not included within this proposal and shall be the responsibility of the City of Southgate, MI. This work is based upon a 7:00 a.m. - 5:00 p.m. Saturday work schedule and will require a temporary utility power outage. 15KV Primary Power Cable Replacement UIS shall utilize a camera to examine the structural integrity and look for any obstructions within the existing, spare conduit underground raceway linking the DTE utility pole and the 15KV primary switchgear pad. If conduit is not suitable for use, UIS shall install a new 15KV primary power cable into the conduit raceway. UIS shall terminate and test the primary power cable in advance of the	276,000.00
Total Due		



RINEY
ELECTRIC

Riney Electric
1459 Fort St.
Wyandotte, MI 48192
Phone 734-281-6311

Estimate

Estimate No.

2309

Date

09/15/25

Name/Address

City of Southgate
14719 Schafer Court
Southgate, MI 48195

Project

City of Southgate

Item	Description	Total
	replacement of the 15KV primary switchgear. UIS shall coordinate this work with DTE. Notes: (2) separate, temporary utility power outages and site visits to complete. Should it be determined that the existing underground conduit raceway is not suitable for use, UIS shall provide the City of Southgate an separate quote for the installation of a new conduit raceway for use on this project. The existing 15KV primary power cable shall be abandoned in-place as extraction is likely to damage the spare conduit raceway. This work is based upon a 7:00 a.m. - 5:00 p.m. EST Saturday work schedule and will require a temporary utility power outage. All DTE costs for the temporary power outage are not included within this proposal and shall be the responsibility of the City of Southgate, MI.	
Total Due		\$276,000.00

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

September 26, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Purchase of Grappler Police Bumper Kits **(Waiver of Bid)**

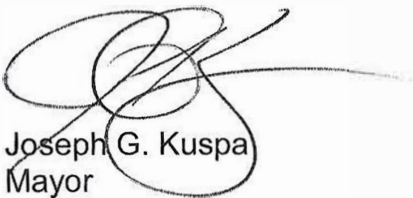
Ladies and Gentlemen:

I have reviewed the above and concur with the Finance Director's recommendation to waive the bid procedure and approve the purchase of two (2) Grappler Police Bumper Kits from Stock Enterprises LLC, Phoenix, Arizona, in the amount of \$16,673.05.

Funds are available in the Federal Forfeiture Fund Budget for this project.

Your favorable consideration of this matter is appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: September 26, 2025

RE: Approve Purchase of Grappler Police Bumper Kits (Waiver of Bid)

I have reviewed the above with the Director of Public Safety and concur with his recommendation to waive the city bid process and approve the purchase of two (2) Grappler Police Bumper Kits from Stock Enterprises LLC (Phoenix AZ) in the amount of \$16,673.05.

Funds are available in the Federal Forfeiture Fund budget for this purchase.

Proposed Motion:

Waive the city bid process and approve the purchase of two (2) Grappler Police Bumper Kits from Stock Enterprises LLC in the amount of \$16,673.05 utilizing federal forfeiture funds.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa

From: Joe Marsh, Director of Public Safety

Re: **Request to Purchase – Waiver of Bid Stock Enterprises LLC**

Date: September 23rd, 2025

Dear Mayor Kuspa,

The police department is requesting to purchase two Grappler Police Bumper Kits from Stock Enterprises LLC. These Grappler kits will be mounted to two of our patrol vehicles and will assist in the apprehension of suspects who choose to flee from our officers in vehicles. This tool should help reduce the risk to the general public during police pursuits and provides us with a viable way of ending the pursuit in a quick manner. I have received a quote from Stock Enterprises LLC for two of their Grappler Bumper kits. The quote includes the Grappler Kit, installation of the kit, duty arresting nets, operator training, and the installation team travel fee. **The total amount quoted for the two Grappler Police Bumper Kits is \$16,673.05.** These systems have been demonstrated to be effective in ending police pursuits. Currently, the Livonia Police Department has this system installed on their police vehicles with recent success in ending police pursuits.

It is my recommendation that we purchase the Grappler Police Bumper Kits from Stock Enterprises LLC, located in Phoenix, Arizona 85027 in the amount of \$16,673.05.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on October 1st, 2025. This equipment will be purchased with Federal Forfeiture funds.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joseph L. Marsh".

Joseph L. Marsh

Director of Public Safety

cc: City Administrator, Finance Director, Chief Mydlarz, Public Safety Commission (7),
file



Quote

QT-65070

Stock Enterprises LLC
Phoenix Arizona 85027
U.S.A
(623) 561-1591
sales@policebumper.com

Bill To
Southgate PD [MI]
Southgate
Michigan
U.S.A

Quote Date : 11 Sep 2025

#	Item & Description	Qty	Rate	Amount
1	Grappler Kit - Vehicle TBD (Gen TBD) Grappler kit including Grappler, complete wiring kit, and mounting hardware kit	2.00 Ea	5,270.00	10,540.00
2	GPB Installation Labor (OS) Grappler Installation at purchasing agency's location	2.00 Ea	750.00	1,500.00
3	Duty Arresting Net-30' Credit available for used nets that are returned and refurbishable.	4.00 Ea	399.00	1,596.00
4	Operator Training Kit - OS - (Includes Loaner Nets) Training at purchasing agency's location. Includes temporary-use training nets as needed per operator that are to be returned post-training.	2.00 Ea	700.00	1,400.00
5	GPB Travel Fee (OS)	1.00	1,130.00	1,130.00
			Sub Total	16,166.00
			Shipping charge	507.05
			Total	\$16,673.05

Notes

We look forward to your business!

Terms & Conditions

Terms & Conditions: By purchasing, installing, and/or using the Grappler Police Bumper System ("the System") the Agency understands, accepts, and assumes all of the inherent risks of damage, injury, or death arising out of the use of the System. All Grappler users must complete a Stock Enterprises approved and/or certified training program.

Equipment Warranty: Warranty period is 2 years from date of purchase and covers all workmanship, electrical, and mechanical components. ***Stock Enterprises highly recommends a wheel alignment be performed immediately after System installation.

Quote is valid for 90 days.

Freezing Temperature Disclaimer

- Capture success rate may be reduced when using the Grappler in snow and ice. Additionally, the net can get wet and become too iced over to deploy in freezing temperatures.

Re-set/Re-load

- The net is the only thing that gets replaced after use.
- No special tool is required and it loads in 5 minutes or less.

Push Bumper Capability

- The Grappler bumper is a push bumper.
- Existing aftermarket push bumpers need to be removed prior to Grappler installation.

PIT Bars

- PIT bar attachments are available. (See photos on page 3)
- They are available for the following vehicle models:
 - Ford F-150
 - Chevrolet Silverado
 - Chevrolet Tahoe (model year 2021 and later)

Headlight Wraps

- Headlight wraps are available for undercover vehicles. (See photos on page 3)
- Headlight wraps are available for the Ford F-150 and Ford Expedition.

FAQ

- Expected longevity:
 - 100+ uses with minimal repair
 - Gas springs & outer arms are damaged approximately every 7-10 uses. We sell replacements for those parts and the replacement is completed by operators/mechanics.
- Some rollovers have occurred at speeds exceeding 70 mph.
- We attach to the vehicle frame using the tow hook mounting holes and other OEM factory holes/bolts.
- There is a 2 year warranty on electrical and mechanical components. Collision or misuse not covered.

GRAPPLER

POLICE BUMPER

Product Information Sheet

Manufactured in the USA
1,000 + field grapples & counting!

Supported Vehicles

- We only outfit the vehicle models listed below. There is no official timeline for the R&D & release of units for additional vehicle models.
 - Ford Expedition
 - Ford F-150
 - Chevrolet Tahoe
 - Chevrolet Silverado 1500

Installation

- Installation at the purchasing agency's location is \$750/Grappler.
- If your agency has a mechanic or upfitter that can complete installations, please let us know. We can provide an installation manual for them and remove the cost of installation.
- Installation at our local facility is \$400/Grappler.

Training

- Operator training:
 - Training at the purchasing agency's location is \$700/operator.
 - Training at our local facility is \$500/operator.
 - Training consists of 2 hours of classroom time & 2 hours of driving time.
- We offer a Train-the-Trainer course on a case-by-case basis.

Arresting Nets/Tethers

- Tether strap disconnects from pursuit vehicle at any time via interior switch. (See photos on page 3)
- Standard tether strap length is 30 ft.
- Arresting nets are **single use** only.
- Price:
 - Duty nets are \$399/net.
 - Training nets are \$199/net.
 - We buy used nets for refurbishing back from agencies for a credit of \$75/net.

Photos

1. Standard Grappler without attachments
2. Interior switch panel
3. Grappler with PIT Bar attachments
4. Grappler with headlight wraps
5. Grappler with headlight wraps



By purchasing, installing and/or using the Grappler Police Bumper System (the "System"), the Agency understands and accepts the inherent risks of damage, injury or death arising out of the use of the System, and assumes all such risks when using the System.

All Grappler users must be trained using Stock Enterprises, LLC training PowerPoint items or equivalent.

2 year warranty on electrical and mechanical components. Collision or misuse not covered. A vehicle wheel alignment is recommended after installation. Not included.

GRAPPLER

POLICE BUMPER

Agencies Using the Grappler

Beale Air Force Base

Tyndall Air Force Base

Portland National Guard

Alabama

Baldwin County Sheriff's Office

Alaska

Alaska State Patrol

Anchorage Police Department

Arizona

AZ DPS (Highway Patrol)

Chandler Police Department

Cochise County Sheriff's Office

FBI

Glendale Police Department

Goodyear Police Department

Graham County Sheriff's Office

HSI

Maricopa County Sheriff's Office

Mesa Police Department

Oro Valley Police Department

Peoria Police Department

Phoenix Police Department

Pima County Sheriff's Office

Pinal County Sheriff's Office

Salt River Police Department

Sierra Vista Police Department

Sky Harbor Airport Police Department

Queen Creek Police Department

Tempe Police Department

Tucson Police Department

Arkansas

N. Little Rock Police Department

Tontitown Police Department

California

Riverside County Sheriff's Office

San Joaquin County Sheriff's Office

Colorado

Adams County Sheriff's Office

Arvada Police Department

Boulder Police Department

Castle Rock Police Department

Colorado State Patrol

Colorado Springs Police Department

Denver Police Department

Douglas County Sheriff's Office

Florence Police Department

Greeley Police Department

Jefferson County Sheriff's Office

Larimer County Sheriff's Office

Louisville Police Department

Mesa County Sheriff's Office

Florida

Broward County Sheriff's Office

Fort Lauderdale Police Department

Hollywood, FL Police Department

Georgia

Clayton County Sheriff's Office

Garden City Police Department

Illinois

Columbia Police Department

DuPage County Sheriff's Office

Kane County Sheriff's Office

Iowa

Waukee Police Department

Indiana

Fishers Police Department
Indianapolis Police Department
LaGrange Police Department
Plainfield Police Department

Kansas

Bonner Springs Police Department
Johnson County Sheriff's Office
Kansas Highway Patrol
Leawood Police Department
Lenexa Police Department
Mission Hills Police Department
Olathe Police Department
Prairie Village Police Department
Shawnee Police Department
Thomas County Sheriff's Office

Kentucky

Louisville Police Department

Maryland

Edmonston Police Department
Seat Pleasant Police Department

Michigan

Livonia Police Department

Minnesota

Eagan Police Department

Missouri

Cass County Sheriff's Office
Bates County Sheriff's Office

Montana

Missoula Police Department

Nevada

Douglas County Sheriff's Office
Las Vegas Metro Police Department
Mineral County Sheriff's Office

New Mexico

Albuquerque Police Department
Chaves County Sheriff's Office
McKinley County Sheriff's Office
New Mexico State Patrol

North Dakota

McLean County Sheriff's Office

Ohio

Garfield Heights Police Department
Parma Police Department

Oklahoma

Broken Arrow Police Department

South Carolina

Horry County Police Department

South Dakota

Mobridge Police Department

Texas

Harris County Sheriff's Office

Virginia

Virginia Beach Police Department

Washington

Chelan County Sheriff's Office
Clark County Public Works
Federal Way Police Department
Thurston County Sheriff's Office
Vancouver Police Department

Wyoming

Wyoming State Patrol

GRAPPLER

POLICE BUMPER

Core Package

Everything your agency needs to start using the Grappler!

Grappler Police Bumper & Vehicle Install Kit	\$5,270
Two Duty Arresting Nets @ \$399/each (1 loaded & 1 spare recommended)	\$798
Operator Training	\$700
Installation	\$750
Travel Fee (applicable for training or install)	\$1,130
Total	\$8,648[*]

*Shipping TBD

Save on Time & Installation Cost!

If your agency has a mechanic or preferred upfitter that can complete installs, let us know. We can provide an installation manual for them.

This will greatly cut down on the lead time and we will deduct our installation fee from your price.